

## Buffalo Orienteering Club Board Meeting Minutes

January 8, 2019

Present: Rob Reeves, Phil Wolfling, Dave Cady, Jennifer Borowicz, Peter Weber, Henry Davis, Rod Cameron, Linc Blaisdell, Katy Carrier, Lynne DePasquale

### *\*Action items highlighted in bold*

- The group enjoyed dinner and fellowship at the Comfort Zone Café in Hamburg.
- The minutes from the 9/7/18 & 11/16/18 board meetings were approved. Unresolved action items from pervious minutes:
  - **Phil to contact WNY Maritime regarding missing Map Hike controls.**
  - **Jennifer to the web designer that we have used previously to inquire about making the changes necessary to use the new Club logo on the website.**
  - **Linc to contact Jackie to get details on her proposed orienteering activity for the annual meeting.**
  - **Dave to visit Allegany State Park to determine a future area to map.**
  - **Rob to correct spelling errors from 11/16 minutes and send an updated version to Jennifer.**
- Rob reviewed the draft 2019 calendar previously distributed by Greg.
  - The group agreed to eliminate the proposed winter event, as well as the intermediate and advanced training workshops (will revisit at a later meeting.) No meets will be held at Schoellkopf and Hunter's Creek this year. Two learn & practice events will be offered in the spring and one in the fall. The location for the Annual Meeting was changed to the Fieldhouse at Emery Park due to the unavailability of Stohr Lodge.
  - **Rob to update the Google Sheet and send to the group.**
  - **Rob to contact Patty to confirm the Trail Run dates.**
  - **Dave to come up with an electronics volunteers schedule.**
  - **Dave to reserve the Fieldhouse at Emery Park for 4/13 and Shelter #21 at Chestnut Ridge for 5/18.**
  - **Jennifer to add events to the Club website and Meetup group.**
  - **Rob to add events to the Facebook page.**
  - **Dave to add events to Attackpoint.**
  - **Phil to obtain insurance certificates from OUSA.**
  - **Phil to obtain county and state permits.**
  - **Phil to update the pdf schedule that is included in the 2019 Map Hike kits.**
- Upcoming Events
  - Course Design/Purple Pen Workshop, 3/30
    - **Dave to write a course description send to Jennifer and Rob for promotion.** Class size limit of 10. Suggested timeframe of 9:30am to 1:00pm. Open to Club members only.
  - Annual Meeting, 4/13
    - **Phil to gather 2019 Map Hike courses from the various volunteers and arrange for printing.**

- **Rob to compile the 2018 Map Hike results from Phil and send to Jennifer for posting.**
  - **Linc to create certificates for the 2018 Map Hike Completions.**
  - **Phil to create coupons for \$off 2019 Map Hikes.**
  - **Rob to prepare a “State of the Club” address.**
  - **Dave to prepare Treasurer’s report.**
  - **Rob to prepare the agenda and programs.**
  - **Jackie to create the orienteering activity.**
  - **Rob to organize the food.**
- Old Business
  - Map Hikes
    - Phil offered that Mark Wolfling might be willing to take over the Knox Farm Map Hike. Jennifer spoke with Nancy Buck and confirmed that she would like to continue to help. **Phil to contact Mark and Nancy.**
    - Agreed to continue offering 15 controls at Knox and 20 at Emery. **Phil to update the instruction sheet to note the minimum number of controls needed to be considered “complete” for those courses.**
  - Mapping/OCAD
    - Dave reported that Rod has temporarily transferred the OCAD license in his name to Jackie. **Jackie to work on the Ellicottville courses and contact Dave when she no longer needs the program.**
  - Website/Meetup/E-News
    - **Jennifer to correct the empty “Contact Us” page on the website.**
    - Discussion on Meetup fees tabled.
    - **Jennifer to explore using the new Club logo on the MailChimp email template.**
  - Camp Southaven permanent course
    - Phil explained that Lidar information has recently been made available for Cattaraugus and Chautauqua counties and showed off the base map that he has been working on. **Phil to visit the camp to determine areas for field checking.**
  - Equipment
    - Phil reported that the Club gear boxes have been transferred to Linc’s barn. Phil is in possession of the control stakes and flags, as well as the cash box and compasses (climate-controlled storage.)
    - **Phil and Dave to repair and replace broken metal control stakes.**
    - **Phil to continue replacing the control box batteries.**
  - Jerseys
    - Henry detailed the design options that he previously emailed to the group. Some expressed a preference for the 2019 designs that included “topo” lines. **Henry to contact the company and send out new designs.** Suggestion to have examples, sizes and prices ready for the Annual Meeting.
  - Meet report form update
    - Rob detailed the new Meet Report form that he previously emailed to the group. A couple of suggested edits were made. **Rob to send final form to Jennifer for posting.**

