

Buffalo Orienteering Club Board Meeting Minutes

March 15, 2019

Present: Rob Reeves, Dave Cady, Phil Wolfling, Jennifer Borowicz, Henry Davis, Peter Weber, Rod Cameron, Patty Lyons, Walt Lyons, Lynne DePasquale, Jackie Novkov, Doug Kennedy

Action items in bold

- The group enjoyed a pizza dinner at Rob's apartment. There was also baked ziti, but he didn't make it.
- The minutes from the 1/8/2019 board meeting were reviewed and approved. Updates were provided on action items.
 - Phil reported that he contacted WNY Maritime regarding the missing controls and they offered to pay for the replacement cost.
 - Jennifer reported that the Upwork request to edit the website to accommodate the new Club logo was completed for \$42.82.
 - Dave reported that the 2019 OUSA charter and insurance fee was paid in the amount of \$914.
- Upcoming Events
 - Course Design Workshop, 4/6
 - Dave reported that the date has been changed to 4/6 at Hyatt's on Elmwood. Phil volunteered to help Dave with instruction. Registration limited to the first 12 Club members to contact Dave. Several present are interested in attending. **Dave to send an agenda and additional information to Jennifer for website posting and an email blast.**
 - Annual Meeting, 4/13
 - **Rob to purchase hot dogs, rolls, buns and veggie burgers.**
 - **Rob to create and print the programs.**
 - **Rob to compile the 2018 Map Hike postcards and send results to Jennifer.**
 - **Linc to create certificates for the 2018 Map Hike completions.**
 - **Phil to prepare 2019 Map Hike kits and present the awards.**
 - **Jennifer to sell the 2019 Map Hikes.**
 - **Dave to deliver a Treasurer's report.**
 - **Dave to bring Club historical documents for display.**
 - **Rob to deliver a State of the Club report.**
 - **Rob to contact Jane for a Membership report.**
 - **Linc and Jackie to work on the "Emery Map Adventure" Orienteering activity.**
 - **Linc to shlep gear.**
 - **Rob to prepare a resolution to update the Club Bylaws to revise the section on who is responsible for taking minutes at board meetings.**
 - **Henry to present details on how to place Club jersey orders.**
 - Cherry Blossom Challenge, 5/5
 - Dave reported that Jackie is working on two courses for the event. **Dave to provide information on course distances to Jennifer for posting.**
 - Registration times of 11:00am to 12:00pm and start times of 11:00am to 12:30pm were confirmed. **Jennifer to update website.**

- Knox Farm Trail Run, 5/16
 - **Volunteers needed for registration.**
- Chestnut Ridge Learn & Practice, 5/18
 - **Volunteers needed for registration and group instruction.**
- Chestnut Ridge Meet, 5/18
 - **Henry to work on course design. Volunteers needed in all areas.**
- Old Business
 - Ellicottville Course Design & Vetting
 - Rob detailed Greg's proposal for control location vetting work weekends and encouraged the group to check the dates listed on the schedule spreadsheet.
 - 2019 Schedule Publication/Promotion
 - **Dave to finalize the electronics volunteer schedule and include on the schedule spreadsheet.**
 - **Phil to update the pdf schedule and send to Rob and Jennifer.**
 - Rob reported that Facebook events have been created for all meets. The trail runs have been getting a tremendous amount of organic reach.
 - **Jennifer to send out a season announcement email blast.**
 - **Dave to see who posted our local events to Attackpoint in last year and ask them to do so again.**
 - Dave confirmed that the Cazenovia Park Night-O will have a 60 minute time limit. Registration times of 5:30-6:00pm and Mass Start at 6:00pm. **Jennifer to update website.**
 - Map Hikes
 - Phil reported that he has received completed maps from four parks, with Sprague Brook and Chestnut Ridge still outstanding. **Phil to follow up.**
 - Mapping
 - Dave suggested organizing a mapping subcommittee to meet separately to discuss potential new mapping projects and report at a future board meeting.
 - Website/Meetup/E-News
 - After discussing the pros and cons of continuing to pay for the Club Meetup group, the board voted unanimously to let the account lapse.
 - Dave suggested coming up with new ideas on how to reach out to new members. **To be discussed at a future meeting.**
 - Equipment
 - **Phil to order aluminum to replace control stakes.**
 - **Doug to investigate the bug with the Irish-O software on the Club laptop.**
 - Jerseys
 - Henry showed the new design that was previously emailed. Recommendation to change to white lettering on the back.
 - **Jennifer suggested using Google Forms to track orders and offered to help set it up.**
 - Meet registration form update
 - Rob discussed the changes made. Previously sent to the board via email and posted to the website. Linc has replaced the old copies in the meet boxes.

- Board job descriptions
 - No update
- 2020 Map Adventure event
 - Phil has begun working on a map.
- 2020 Masters Championships bid
 - **Dave to contact ROC to gauge if there is still interest in using the Ellicottville area.** A visit may be needed.
- Membership
 - Rob reported that there was a good response to the email reminders and that Jane has recently sent out postcards to the lapsed members that remain.
- Maritime Graduates recognition
 - Henry reported that he contacted Bruce Morrison discuss the idea. **Henry to present a proposal at the next board meeting.**
- New Business
 - Dave does not want to organize an intermediate training event this year. Rob asked if Phil or Jackie are interested. Jackie is busy with the EAR course design in the spring. **Will revisit at a later meeting.**
 - Dave discussed the financial statement that was previously sent to the board via email. Net revenue for 2018 was \$394.05. Meet fees were down significantly due to one less trail run, one less meet and the cancellation of the EAR event.
 - Dave reported that he is cleaning out his house and is looking to get rid of old maps, newsletters and other Club documents. **Rod volunteered to take scan them and explore the possibility of posting online.**
 - Rob reported that he submitted an Olympic Day application for the Chestnut Ridge event and expressed his preference for Lindsey Vonn to attend. Henry offered to cook hot dogs if that is the case.
 - Rob reported that Linc has completed SafeSport training.
 - Rob detailed a request for help with a field trip for second grade students. **Rob to follow up for more details.**
- **Next meeting set for May 8th at Henry's house.**