

## Buffalo Orienteering Club Board Meeting Minutes

May 8, 2019

Present:

### ***Action items in bold***

- The group enjoyed dinner at Henry's house.
- The 3/15/2019 board meeting minutes were approved and action items reviewed.
- Past Events
  - Course Design Workshop, 4/6
    - Dave reported that the event went well with Jennifer, Katy, Rod, Phil, Simon, Patty, Janet Holiday and Chris Shilling attending.
    - **Dave to contact Chris Shilling regarding volunteering for future course design projects.**
  - Annual Meeting, 4/13
    - Rob reported that the event was well attended and thanked everyone for helping with the various tasks. The decision to move the grill indoors due to the wind should have been made sooner to allow for more timely serving of the food. Linc felt that the Fieldhouse set up was suboptimal.
    - Jennifer summarized Rob's State of the Club report in an email to the membership after the meeting.
    - The vote to update the Club Bylaws passed and the revised document has been posted to the website on the Club Info page.
    - Map hike sales were brisk.
    - Jackie's orienteering activity was well received.
    - **Suggestion to select the date for next year sooner, as Stohrer Lodge can be reserved a year in advance.**
  - Cherry Blossom Challenge, 5/5
    - Dave submitted a meet report with 67 total participants.
    - Three courses were offered—short, medium, long.
    - Noted that a payment was accepted via PayPal at the event. Our address to receive payments is [treasurer@buffalo-orienteering.org](mailto:treasurer@buffalo-orienteering.org).
    - Rob discussed a complaint that with the event typically held on a Sunday, some are unable to attend.
- Upcoming Events
  - Knox Farm Trail Run, 5/16
    - Jane Brennan and Linc volunteered to help with registration.
  - Chestnut Ridge Learn & Practice, 5/18
    - Mike Lance, Doug Kennedy, Katy Carrier, Lynda Chudy identified as volunteers.
  - Chestnut Ridge Meet, 5/18
    - Henry reported that the courses have been designed and plans are on track.
    - **Volunteers needed for registration and control pickup.**
  - Knox Farm Trail Run, 6/20
    - **Jennifer to send out a call for volunteers.**

- Sprague Brook Learn & Practice, 6/23
  - **Linc to recruit volunteers for instruction.**
- Sprague Brook Meet, 6/23
  - Peter reported that the start has been changed to the warming hut. **Rob to chance the details on the Facebook event.**
  - Five courses to be offered: white, yellow, orange, green, red.
  - Jackie suggested to not use the metal stakes and just hang the flags and control boxes from trees.
  - Katy volunteered to help with registration. **Additional volunteer needed.**
  - Phil to handle map printing. Dave to handle electronics.
- Chestnut Ridge Trail Run, 7/18
  - **Phil to submit event application to the state parks office.**
- Open Board Meeting & Picnic, 7/25
  - **Rob to cook hot dogs and veggie burgers.**
  - **Linc to arrive early with Club equipment and endeavor to claim shelter #21 (near Newton Road.)**
  - **Jennifer to invite all Club members to attend via email.**
- Ellicottville Adventure Run, 8/24
  - Greg reported that online registration is now open. Jennifer reported that the website has been updated with the current event details. Dave reported that the event has been posted to Attackpoint.
  - Jackie reported that she has not yet begun with the course design due to lack of an available OCAD license. **Dave to follow up.**
  - Greg has begun to recruit volunteers for ribbon placement and control vetting, placement and pickup. Initial ribbon placement to be handled by Tom Rycroft.
  - **Linc to recruit volunteers for parking control, awards, map packet stuffing and other day-of tasks. Linc to order one porta-potty.**
  - Rob to handle food purchase and prep.
  - Jackie and Dave discussed the possibility of creating two 1:10000 maps for the event. **Dave to follow up.**
- Old Business
  - Mapping
    - Dave reported that he visited Allegany State park and found the Summit area to be potentially good for ROGAINE events but lacked sufficient detail for orienteering.
    - Rob and Phil discussed an idea for a beginner permanent course circling Red House Lake, with map kits available for sale at the Administration Building. **Follow up needed.**
    - **Dave to convene a Mapping Subcommittee meeting.** The following people volunteered to attend: Jennifer, Rod, Jackie, Phil.
  - Website/E-News
    - Jennifer discussed the mystery of the disappearing event descriptions on the website. **Jennifer to create an Upwork ticket hire a freelancer to resolve the problem.**

- Membership
  - Rob distributed a current Club membership list obtained from Jane Brennan. Discussion to include an updated copy in the cash box before each event so that event registration volunteers can check to see who is current.
- Equipment
  - Phil reported that approximately \$90 has been spent on aluminum rods to replace control stakes. **Phil to complete the work over the summer.**
- Jerseys
  - Jennifer has created a Google Form to track orders and payments. Henry to place order after 5/31.
- 2020 Buffalo Map Adventure
  - Phil has begun work on a draft map. Discussion tabled.
- 2020 Masters Championships bid
  - Dave submitted some proposed courses on the Ellicottville map to Rick and Linda from ROC for review. **Dave to offer a recommendation on whether to proceed at the next meeting.**
- Maritime Graduates recognition
  - Henry discussed ways to recognize cadets who have graduated from the WNY Maritime JROTC orienteering program, with a goal to encourage continued participation in the sport through adulthood. Discussion tabled until the next board meeting.
- Historical documents
  - Rod reported that he has completed scanning the Club historical documents obtained from Dave. **Rod to bring the boxes and a DVD to the next meeting.**
  - **Jennifer to inquire about the storage capacity of our website in order to post the files.**
- New Business
  - Maritime Fund
    - Dave and Rob discussed ways to proceed with the fund established to pay meet fees for cadets at Club events. Discussion tabled until the next board meeting.
  - Promotion/Marketing
    - **Linc to work on a design and obtain a quote to replace the worn Club banner.**
  - WNY Maritime 2020 event
    - Bruce Morrison phoned in to discuss his proposal for the Club and WNY Maritime to co-host a regional JROTC event in fall of 2020. Rob suggested that discussion can be tabled until the next board meeting, when decision has been made on whether to pursue the Masters bid.
    - **All to review Bruce's email with more details before the next meeting.**
  - Jackie asked if the Club would allow her to run an additional trail run as a fundraiser for a friend. Discussion tabled until next board meeting.
  - Rob discussed the need for a board member to volunteer to take minutes at board meetings, as he has trouble completing this task in a timely manner. Discussion tabled.
- Next meeting, 7/25 at Chestnut Ridge Park. All members welcome.