

## Board Meeting Minutes Buffalo Orienteering Club

September 11, 2019

Present: Rob Reeves, Dave Cady, Phil Wolfling, Jennifer Borowicz, Henry Davis, Rod Cameron, Lynne DePasquale, Patty Lyons, Greg Hyatt

### **Action items in bold**

- The group enjoyed dinner at Dave's house. Barb prepared butternut squash soup, roasted chicken, mac & cheese Indian style and Brussels sprouts with pecans. It was wonderful.
- The minutes from the 7/25/19 board meeting were reviewed and approved.
- Past Events
  - Ellicottville Adventure Run, 8/24
    - 55 total registrations, with \$1983 received in meet fees.
    - **Phi to submit final report to the DEC.**
    - **Greg offered to purchase a \$50 gift certificate to Ellicottville Brewing Company and send to Tom and Erin Rycroft as a thank-you for their work vetting the control locations.**
    - Greg detailed the pre-course work plan that was implemented this year. Control checking was accomplished via 80 volunteer-hours of labor, plus transportation, over 20 four-hour shifts.
    - Dave reported that the decision to use two 1:10000 maps was well-received.
    - Noted that no stakes were used to hang control flags and punch boxes. This worked well and can be considered for regular club events.
    - Greg noted that improvements to the OUSA event registration software eliminated the possibility of completing a registration without filling out a waiver form or submitting payment.
    - Greg volunteered to serve as meet director next year.
    - The group decided on the date of 8/29/2020. **Dave to begin promotion efforts.**
    - Discussion on whether to use the same area next year or consider heading back north toward Holiday Valley. The group felt that the Little Rock City area is desirable to the competitors.
    - Discussion on offering more and easier controls for the three-hour course. **Greg to follow up with Jackie on course design options for next year.**
    - Rob reported that Linc coordinated the food purchases. Extra chips and cookies were packed in one of the Club totes for use at the next meet. Approximately 40 extra hot dogs are being stored in Rob's freezer.
  - Upcoming Events
    - Knox Farm Meet, 9/28
      - **Phil to coordinate with Linc on learn & practice control locations.**
      - **Registration volunteers needed.**
    - Sardinia Score-O, 10/19
      - Lynne reported that Katy has designed the course and Patty has checked all control locations.

- **Phil to coordinate with Katy on map printing.**
    - Lynne, Patty and Peter to handle control placement.
    - Doug to handle electronics.
    - **Registration and control pickup volunteers needed.**
  - Cazenovia Night-O, 11/9
    - Dave reported that the registration and start location is the “Shelter House.”
    - **Dave to provide Jennifer with a detailed event description for the website and email blast.**
    - Dave reported that he is devising a handicapping system whereby accomplished competitors will need to complete up to four Score-O controls before beginning the 2.6km course.
- Standing Committee Reports
  - Mapping
    - Dave detailed his report from the Mapping Committee meeting on 9/5/19.
    - **Dave to draft a proposal to complete a new map for Sprague Brook Park, with work to begin this fall.**
    - **Rod to follow up with his contact regarding future Lidar plans in Erie County.**
    - Updates to the Chestnut Ridge Park map to be completed in summer of 2020.
    - Dave reported that Jackie visited East Otto State forest and that the area looks very promising. Further study needed.
    - Discussion on Allegany State Park permanent course was tabled.
  - Map Hikes
    - Phil noted that two controls at Knox Farm were reported missing. **Patty to visit the park to check.**
  - Communications
    - Jennifer reported that the Google Maps Pins are not working on the home page of the website. **She will follow up with a request to the designer that we have been working with on Upwork.**
    - An email is planned to promote the fall events and ask for volunteers.
  - Marketing
    - Rob reported that Linc is working with Ken from The Print Shop in Medina to create a one-page flier promoting the Club, Map Hikes and our orienteering events to newcomers.
  - Membership
    - Rob received an updated membership list from Jane Brennan. Current membership stands at 61 members.
    - **Phil to bring the membership list to the next meet for use by the registration volunteers.**
  - Equipment
    - **Phil thinks that he does not have all of the aluminum stakes and will check with Linc and Doug to see if they have any in their possession.**
  - Nominating
    - Greg volunteered to chair the nominating committee. Patty and Rod to serve as members.

- **Nominating slate of directors and officers to be presented in advance of the April 2020 annual meeting.**
    - Lynne DePasquale, Nancy Buck and Mike Lance were identified as potential future board members.
    - Rob and Dave plan to retire from their current officer positions.
- Old Business
  - Jerseys
    - **Phil to bring the box of jerseys to the next meet.**
    - **Jennifer to email people to remind them to pick them up.**
  - Historical documents
    - **Rod to give the DVD to Jennifer for posting on the website.**
  - 2020 Buffalo Map Adventure
    - Phil showed a draft map with a proposed start location of Hyatt's on Elmwood.
    - Dave expressed a desire that the event include Canalside.
    - Discussion on how long the course should be in order to be easily completed by bike.
  - 2020 Masters Championship
    - Dave reported that he and ROC have agreed to not pursue a bid.
  - 2020 Navy JROTC Area 4 event
    - Bruce Morrison reported via phone that he will be meeting on 10/14 with the Area JROTC leadership to present the joint WNY Maritime Charter and Buffalo Orienteering Club proposal to host an event on 10/10/2020.
    - Discussion on the pros and cons of Chestnut Ridge versus Sprague Brook as a location.
    - Bruce estimated that 12 JROTC units would participate, with 10-15 cadets per unit.
    - Past events have been one-day with four courses.
    - Phil to serve as course designer and Dave to serve as course consultant.
    - **Phil to check with the Erie County Parks department to see if there are any conflicts with the proposed date.**
- New Business
  - **Rob encouraged everyone to complete the online OUSA Strategic Planning Committee Surveys that he sent in an earlier email.**
  - **Greg offered to create a draft 2020 schedule in advance of the next board meeting.**
  - Dave discussed an idea to label the Finger Lakes Trail on our Hunter's Creek map. (Note that the main branch of the FLT does not go through Hunter's Creek Park. The "White" trail is the Conservation Trail, a part of the FLT network. –RR) Dave contacted the Finger Lakes Trail Conservancy regarding using their logo and was told that we should consider becoming an organizational member of their group. Rob opined that a unique feature of orienteering maps is the lack of place names and recommended dropping the matter.
  - **Jennifer to check availability at the Comfort Zone Café in Hamburg for a November meeting.**