

## Board Meeting Minutes Buffalo Orienteering Club

November 14, 2019

Present: Rob Reeves, Dave Cady, Linc Blaisdell, Katy Carrier, Henry Davis, Jennifer Borowicz, Greg Hyatt, Phil Wolfling, Peter Weber

### **Action items in bold**

- The group enjoyed dinner at the Comfort Zone Café in Hamburg. Phil presided over the review and approval the 9/11/2019 board meeting minutes, as Rob arrived late.
  - **Phil to submit final report to the NYS DEC for the 2019 Ellicottville event.**
  - **Greg to follow up with Jackie regarding suggestions for eliminating the 3-hour event and adding additional closer controls for the 2020 EAR event.**
- Past Events
  - Knox Farm Meet & Learn & Practice, 9/28
    - 23 starts with 45 total participants. One new member joined.
  - Sardinia Score-O, 10/19
    - **Lynne DePasquale to submit meet report.**
    - Linc reported that the first aid kit was needed but was not present at the event. It was later revealed to be at Doug Kennedy's house. Discussion on making sure that meet directors know to check for it in the future. **Linc to purchase an additional tote to store the cash box, first aid kit and other equipment.**
  - Cazenovia Night-O, 11/9
    - Dave reported that one control and electronics were stolen, approximately \$150 value. No need to replace at this time.
- Standing Committee Reports
  - Mapping
    - Rob proposed entering into an agreement with Parkside Mapping to create a new map for Sprague Brook Park for \$2000 to be completed by the end of 2020. The proposal passed unanimously.
    - Discussion on future update needs, with Chestnut Ridge being the most pressing. **Rob and Dave to update the Club map inventory spreadsheet.**
  - Map Hikes
    - Discussion on auditing controls during the season. Peter volunteered to monitor the Map Hike Facebook group for missing control reports. **Rob to add Peter as an Administrator for the Group. Katy to check on the status of Knox Farm #12.**
  - Communications
    - Jennifer discussed the recent website hack and efforts to identify and fix the problem. \$193.13 has been paid through Upwork thus far. Discussion on moving to a simpler site with better security. **Jennifer to research options.**
  - Marketing
    - Linc showed a sample of the "Rack Card" promotional flier in development. **Linc to send suggestions to the designer and share the finished product.** Discussion on where to place cards and how many to order.

- Membership—no report
- Equipment
  - **Greg to research costs to purchase large capacity dibblers and additional control boxes for use at the EAR event.**
- Nominating
  - Greg reported that the committee has not yet met. Rob offered that he *might* be persuaded to accept another nomination as President if a board member is recruited to take minutes at meetings.
- Old Business
  - Historical Documents
    - **Rod to get the DVD with the scan files to Jennifer.**
    - Rob suggested posting to Dropbox or Google Drive if the website is not an option.
  - Club Jerseys
    - Henry reported that a couple of unclaimed jerseys remain.
  - 2020 Navy JROTC Regional Championship
    - Bruce Morrison reported via email that WNY Maritime’s bid was rejected due to the distance from other participating schools. **Bruce to follow up with the board with details on his idea for hosting a non-championship JROTC event.**
    - **Henry to contact Bruce regarding ideas to promote orienteering to other local JROTC programs.**
  - 2020 Buffalo Map Adventure
    - Phil is moving forward with plans for a summer 2020 event.
- New Business
  - 2019 Meet Reports Analysis
    - Rob distributed the draft document and discussed trends from 2016 to 2019. **Rob to email final report after Sardinia numbers are received.**
  - 2020 Draft Meet Schedule
    - The group made several changes to the proposed schedule that Greg had previously sent out.
    - Linc proposed holding one Learn & Practice in the spring and one in the fall.
    - Greg offered to host the summer board picnic at his house in Ellicottville on July 18<sup>th</sup>.
    - **Dave to flesh out his idea for Intermediate Training sessions in the spring.**
    - **Dave to contact ROC to obtain a copy of their draft schedule.**
    - **Greg to update his spreadsheet with feedback from the meeting and email to the group.**
    - **Dave to reserve Stohrer Lodge at Emery Park for April 11<sup>th</sup>.**
  - **Next meeting set for Friday, January 17<sup>th</sup> at Greg’s house.**