

Board Meeting Minutes
Buffalo Orienteering Club

1/14/2022, via Zoom

Attendees: Jennifer Borowicz, Dave Cady, Rod Cameron, Steve Daly, Dave Reeves, Rob Reeves, Phil Wolfling

****Action items in bold***

- The group reviewed & approved the 11/5/2021 board meeting minutes
- Outstanding action items from previous meeting
 - **Henry to cancel the Paypal payment to Phil.**
 - **Henry to contact Maritime Charter school in spring.**
 - **Henry to set up a time to visit Citizen's Bank with Rob to update the checking account signers.**
 - **Phil to finish his cost analysis document and share with the board.**
 - **Jennifer, Rob & Phil to communicate about final process with Google Forms for map hike results.**
 - **Phil to visit the permanent course kiosk at Chestnut Ridge Park to determine what sort of rack card holder is needed.**
- Upcoming Events
 - Winter-O
 - 1 hour Score-O with 15 controls
 - Dave Cady has designed the course and Mark Wolfling has vetted the locations.
 - 2/12/22 at Emery Park, start at noon
 - **Phil to submit insurance request to OUSA**
 - **Phil to submit permit request to Erie County Parks**
 - **Rob to set up online registration**
 - **Jennifer to set up event and send out email**
 - Annual Meeting
 - Date set for April 16th at 10:00am
 - Decision about in person meeting or virtual meeting to be decided on at the next board meeting
- Standing Committee Reports
 - Mapping
 - Evaluation is ongoing at Bond Lake, Steigelmeier Park and Franklin Gulf
 - Dave brought up the possibility of using a synthetic material to print maps eliminating the need for map cases
 - Discussion of recent inquiries about mapping school properties
 - Dave to continue updating the Sprague Brook map in the spring
 - Discussion on a recent request to update the Allegany State Park map.
 - Finance - no report
 - Map Hikes
 - Map hike cards are currently being sent it
 - Sardinia is complete for 2022
 - **Lynne to work with Walt and Patty on Emery Park**

- **Jennifer to send email that maps will no longer be sold after January and remove the link from the website**
 - Website/Communications – no report
 - Membership
 - Rob to be coordinator while Jane is away
 - 124 memberships in 2021 based on the rechartering calculation
 - 66 single memberships and 29 family memberships
 - Total rechartering cost = \$857.50
 - Marketing – no report
 - Equipment – no report
 - Nominations
 - Nomination committee met with Steve Daly who joined today's meeting
 - Rob and Jennifer are coming off the board
 - Dave Cady has volunteered to come off the board if there is the ability to have a new person on the board
 - Committee needs to meet again in the future
 - Old Business
 - 2022 Event Schedule
 - Discussion of schedule for 2022 season
 - Rob to contact Henry and Peter to confirm role as meet directors
 - **Jennifer to add events to the website**
 - **Rob to create Facebook events**
 - Tax-Exempt Status
 - Dave spoke to our lawyer
 - No communication from NYS on if they have accepted our amended articles of incorporation
 - Can't apply until NYS accepts the amended articles
 - Sales Tax
 - Rob gave report for Henry
 - Map hikes and membership dues are subject to sales tax
 - Meet fees are not subject to sales tax
 - The board voted to begin paying NYS sales tax in 2022. (Four in favor, one against)
 - **Rob to contact Henry regarding the next steps**
 - **Jennifer to investigate how to charge sales tax for map hikes on the website**
 - Emery Park permanent course repair/update
 - Plan to be put in place, hopefully in spring
 - 2023 National Ranking Event
 - Dave spoke to ROC, they are interested in collaborating on event
 - Application sent into the OUSA sanctioning committee
 - BOC to organize day 1, 9/23/23, Sprague Brook Park
 - ROC to organize day 2, 9/24/23, East Side of Letchworth
 - Erie County is supportive of the event
 - Courses to be designed summer 2022, goal to be completed September 2022
 - Phil will be course setter, working with our assigned OUSA consultant
 - Next meeting: March 11th