

## January 16, 2024 Buffalo Orienteering Club - Board Meeting Minutes (Zoom, 7pm)

Attendees: Robert Reeves, Steve Daly, Dave Cady, Henry Davis, Lynne DePasquale, Rod Cameron, Phil Wolfling (Joined Meeting in Progress)

- The Board approved the 11/2/2023 board meeting minutes and reviewed the following previous action items:
  - Phil provided itemized list of returned 2022 map hike kits [complete]
  - **Phil still to prepare map hike kit cost analysis**
  - Completed updated Chestnut Ridge permanent course map, now available on club website [complete]
    - Dave Cady suggested bi-yearly updates of permanent course map.
    - Lynne noted that there was a broken placard at Chestnut Ridge's permanent course.
      - **Lynne to reach out to Greg Hyatt about ideas to fix the broken control placard at Chestnut Ridge**
  - Dave Cady reserved Cazenovia for Sunday Feb. 25
  - **Henry to coordinate with Dave Cady on the purchase of 7 new control boxes.**
- Past Events
  - Knox Farm State Park Night-O, 11/11 - Dave Cady
    - Dave provided the following update to the Board:
      - Event was extremely successful
      - 55 attendants, with 27 starts total (groups/individuals)
      - Lots of new orienteers, which surprised Dave
      - One group was lost
      - Tried to use Livelox but it was not widely adopted by the participants.
      - Venue was great (great location/ease of parking/facilities/trail network lent itself to night meet)
- Upcoming Events
  - Cazenovia Park Winter-O, 2/25 - Dave Reeves
    - Dave Reeves notified the Board that he cannot be the meet director for this event
    - Lynne has agreed to serve as meet director provided that others can assist
    - Rob Reeves can assist Lynne with identifying volunteers to assist
    - The Show at Shea's Seneca was reserved by Dave Cady for the event HQ – Sun. Feb. 25, noon start (90 minute score-o)
  - Annual Meeting, 4/20 - Rob Reeves
    - **Henry to book Storer's Lodge at Emery Park for April 20, 2024**
    - **Rod C to work with Phil on organizing an orienteering activity**
      - **Rob is looking for help on the grill**
- Standing Committee Reports
  - Mapping - Dave Cady

- At Burmaster, the new area former scout camp (Stonehaven Preserve) may not be added to the map in time for the scout event on 5/18.
  - Stonehaven Preserve is now potentially going to be a nature preserve property and may not be available for orienteering. Contact with the Town of Lewiston is needed.
- Going to use the proposed Chestnut Ridge update for training new mappers but this is still a work in process
- Rogaine Events
  - August ROGAINE event at Allegany State Park: Rogaine map being designed by Tom Rycroft
- National Ranking Event 2025
  - Need sprint map of Buff State University
  - Dave committed to create that map
- Allegany Maps
  - Club has approximately 200 maps left
  - Dave hesitant to redo the entire map, which would be a significant undertaking.
    - **Dave Cady to convene mapping committee to discuss what to do about the Allegany State Park Map update, if anything**
  - Phil was at Allegany and was told by clerk that they're out of maps but won't reorder them until the spring
    - **Steve to reach out to corporate contact to see if they want to repurchase more, as we know they are out**
- Finance - Henry Davis
  - Year End Report for 2023. Henry shared spreadsheet and provided year end financial report for 2023
    - Net revenue still strong this year because of Master's Event
    - Board agreed to cover cost for parking barriers for Sprague Book. Henry to pay the invoice from Erie County.
    - First full year the Club has paid sales tax on map hike kit sales
    - High cost this year for map printing (had not been billed for the 4 years prior)
  - Henry Davis has not yet purchased CD's due to technical error
    - Henry proposed we move forward with purchasing 4 CD's of \$6500 each.
  - Club Jerseys
    - Rob proposed having members order directly from Champion Systems.
      - **Henry Davis to look into this option for ordering jerseys and will report back in March**
  - NYS Charities Bureau
    - Charities Bureau agreed that the Club is exempt and is not required to register

- **Steve to draft conflict of interest policy for Club's consideration**

o Map Hikes - Phil Wolfling

- o Phil raised a concern about whether Emery will be ready for the annual meeting. **Phil to follow up with Dave Reeves to get a status update to confirm.**
- o **Phil still needs to have Emery and Hunter's Creek vetted.**

o Website - Jennifer Borowicz/Steve Daly

- o **Steve to reach out to Jennifer Borowitz to see what she wants to do about the event widget and learning Wix**
- o **Lynne offered to assist to serve as backup for Jennifer if needed [Steve to send her Wix login info]**

o Membership - Rob Reeves

- o Rob shared with the Board a spreadsheet showing the current trends for Club membership

o Marketing - Lynne DePasquale

- o Lynne provided a marketing update for the Club

o Equipment - Phil Wolfling

- o Dave Cady proposed purchasing a customized start clock – **The Board unanimously voted to approve the purchase**

o Nominating Committee - Greg Hyatt

- o No report at this time

Potential Training Committee

- o Rob proposed creating a new standing committee for Training and he is looking for a volunteer to lead the new committee

• Old Business

- o Erie County Parks Department partnership - Rob Reeves
  - o Rob followed up with Erie County parks dept. The County does not think it makes sense to have a formal partnership at this time.
- o Burmaster Park - permanent course - Dave Reeves
  - o **Rob to follow up with Dave Reeves about the status**
- o Spring Scout Orienteering Camporee, 5/18 - Rob Reeves
  - o Event still on target but need to confirm
- o OUSA monthly online forum Dave Cady
  - o Dave provided an update to the Board about the monthly forum

- Dave proposed having all of the Board members on “Club Net.” **Dave Cady to circulate how to join if you’re not a member of Club Net**
- SPORTident Air cards - Dave Cady
  - Dave reported on his conversation with ROC Club about Air Cards.
- 2025 National Ranking Event Dave Cady
  - Dave sent around a concept paper to the Board regarding National Ranking Event. Last Sat in April 2025, two sprint events one-day (Buff State)
  - Rochester is also holding an event the same weekend
  - Same weekend as the Cherry Blossom fest, could pair with the National Event
  - Recreational participants could still join
  - Might see about coordinating with AKG and Buffalo History Museum and Burchfield Penney
  - Definitely need Buff State’s approval as well – need to confirm with them
- 2024 Allegany ROGAINE - Greg Hyatt
  - The Board did not address this item at the meeting as Greg was not in attendance
- 2024 Meet Schedule - Rob Reeves
  - The Board discussed Dave’s aspirational schedule versus Greg’s current proposed schedule
    - The Board agreed to move forward with Greg’s schedule, with the following modifications:
      - The Board agreed to move Rod’s event from July 14 to July 21
      - Steve is not going to serve as meet director for Hunter’s Creek as Greg proposed. The Board will need to recruit a meet director or remove the event from the schedule.
      - Rob proposed adding a new learn and practice event
        - Rob to propose date for beginner training date
        - Dave Cady to propose date for intermediate/advanced training date
      - Need to add ROGAINE Allegany park
- New Business
  - 2023 Meet Data - Rob Reeves
    - Rob reported on attendance and net income from Meets for 2023
    - Apart from the master’s event, club net income from events is minimal
    - A discussion was held among the Board as to whether to increase entry fees as a result. The Board declined to do so at this time, in recognition of the strong financial health of the Club.

- o Livelox - Dave Cady
  - o Dave described Livelox for the Board (app and website that enables orienteers to visualize the route they took from control to control and the routes their competitors took from control to control)
    - OUSA has bought Livelox for all Clubs for this year (2024)
    - Individual user must download app in order to use it
    - Lynne suggested having a sign available at the Start with a QR code
  - o Emery Permanent Course
    - o **Phil to put together a proposal for the Board's consideration**
  - o Re-Chartering
    - o As a result of rechartering and new start fees charged by OUSA, the Club's OUSA start fees dropped in approximately half as Rob predicted.
- March Board Meeting: March 24, 2024 at Dave Cady's home (3pm)