

Buffalo Orienteering Club Board Meeting Minutes

Date: Saturday, 05/10/2025

Attendees: Rob Reeves, Rod Cameron, Henry Davis, Lynne DePasquale, Adam Cady, Dave Cady, Simon Wolfling, Phil Wolfling

- Approve the 3/21/2025 board meeting minutes and review action items
 - No recent contact with WNY Maritime. Payment from the last Knox Farm event has still not been received.
 - Dave will authorize Rod to access the Livelox account and Rod to add the Emery Park meet to Livelox.
 - The board discussed that uploading the map and course to Livelox will be the meet director's job to do or delegate.
 - Phil obtained some information from the printing company on costs and he is **working through the costs for the Map Hikes**.
 - Henry provided some PayPal information to assist.
 - **Rob to add a line on the meet report for insurance.**
 - Lynne completed the meet report for Cazenovia Park, brought in \$150 and spent \$264.
 - Lynne set the date for the Chestnut Ridge learn and practice for May 13th.
 - Rod added a checkbox to the Emery Park meet indicating that there will be a learn and practice before the meet.
 - Rod set the Emery Park meet up at Shelter #2.
 - Rod set the date for the Erie County Forestry Meet for October 4th, **still deciding on start location**.
 - Rob asked for meet directors to get website info for meets sooner rather than later to ensure accurate info for people looking at schedule.
 - Henry coordinating with Jennifer on the start location for the Chestnut Ridge meet.
 - Dave was unable to make it to the Amherst REI's opening day event and talk to their management.
 - Dave indicated they have the electronic volunteers for the spring events covered.
 - Rob reached back out to the Dunkirk HS Junior ROTC about the Club's offer of \$25 for this years Knox Farm map hike however has not received any response from them.
- Past Events
 - Chestnut Ridge Park Solo-O, 4/5-4/20
 - Jim Clark picked up the flags
 - Rob noted that 3-4 people responded to the event indicating that they enjoyed it.
 - Annual Meeting, 4/19
 - Rob indicated there was great attendance.
 - Approximately \$900 in Map Hike sales at the meeting.
 - Buffalo Sprint Doubleheader, 4/26

- Dave noted that of the 134 people that pre-registered, 111 attended the campus course and 113 attended the park course, 6-8 were recreational participants.
 - WNED donated use of the buffalo for the event.
 - Photos were taken of all the finished for both courses.
 - Phil and their crew successfully set up the controls for both courses.
 - Approximately \$1,600 in profit from the event.
 - 37 volunteers assisted during and before the meet.
 - The chocolate prizes were a big hit.
 - Weather was a bit cold and wet.
 - The event partners, Buff State, City Parks, AKG were all happy
 - The splits on the website looked odd formatting wise. **Noted that the board should look into using other results displaying software. OR is currently being used but MEOS and OE12 are two potential options.**
 - Equipment and controls were borrowed from Rochester, Syracuse, and OUSA for the event.
 - Cherry Blossom Festival, 4/27
 - Dave noted the map adventure was used and there was a decent turnout, about 30 maps were printed and they gave away all of them.
 - Gave out the leftover chocolate from the Sprint as prizes for those that completed the clue-o.
 - Simon suggested repeating the map adventure next year and maybe combine it with a full event so people who are casually interested in orienteering can do the clue-o and not have to pay for a full event.
 - Season Kickoff Facebook Live Event, 5/7
 - Rob attempted to run the event but was unable to launch it via Facebook live.
- Upcoming Events
 - Chestnut Ridge Learn & Practice, 5/13
 - Lynne noted that 9 people have registered and registration is open through 5/11.
 - Katie is helping with instruction. Rob noted he can help as well.
 - Phil printed extra maps.
 - Emery Park Learn & Practice, 5/18
 - Phil noted learn and practice is set for 10:00am and they are making up the map for the course.
 - Emery Park Meet, 5/18
 - Rod indicated it is a 3-course meet.
 - Rod is taking care of map printing.
 - Phil is set to do electronics.
 - Peter is helping with control placement.
 - Henry and Lynne indicated they can help with control pickup.
 - Chestnut Ridge Meet, 6/7
 - Henry indicated it is a 3-course meet.
 - Henry indicated the course is designed and flagged.
 - Jennifer needs the link to event reg.

- Lynne recommended opening event reg and sending Jennifer the link from the website.
 - Dave is doing the electronics and Lynne is helping set up. Henry is looking for day-of volunteers.
 - Sprague Brook Meet, 6/28
 - **Adam indicated that Shelter #4 is planned, and they will confirm that it still exists.**
 - They are still working on setup of the course.
 - Dave is doing the electronics, Peter is helping with registration, website has been updated, event reg has been updated but is not open yet.
 - Knox Farm Meet, 7/19
 - Phil noted the preliminary setup is done and the event is updated on the website.
 - Plans for a 3-course meet.
 - Chestnut Ridge Learn & Practice, TBD
 - **Lynne is still determining a good August date for the event.**
- Standing Committee Reports
 - Mapping
 - Dave is still planning on updating Chestnut Ridge with Rod and Jennifer Grande.
 - Rod indicated that the license expires at the end of May for O-CAD.
 - **Rod will check on how to renew and coordinate with Henry for payment.**
 - Rod is still planning on updating Stonehaven Preserve at some point this summer.
 - Finance
 - Henry noted that the Club has 4 CDs and requested to merge them into 3 with the same total amount over the course of the year as one had recently matured.
 - The Board agreed.
 - Map Hikes
 - Phil indicated the Map Hikes are selling.
 - **Phil noted they still need to pick up two controls at Chestnut Ridge from last year.**
 - Website & Communications
 - **Rob will ask Jennifer to send out email that map hikes are for sale.**
 - Jennifer asked for a backup website person to be identified to assist as needed.
 - Lynne indicated they would be willing to help.
 - Rob noted that Jennifer can do some training in July and they **will coordinate with Jennifer and Lynne on timing.**
 - Rob noted to maybe add website emails as news items to update the news items on the website.
 - Membership
 - Rob had no update.
 - Marketing

- Emery Park Permanent Course
 - No update.
- New Business
 - Phil and Rob will follow up with Katie on the Allegany Pilgrimage.
 - Erie County Forestry Plan Update
 - Rob noted that the Buffalo Orienteering Club was added to the stakeholder list and noted that there may be a stakeholder meeting on plan scheduled sometime soon.
- Set July board meeting date
 - July Board Meeting set for Monday, July 14th at 6:00 PM at Emery Creek Park. **Henry indicated they will rent a shelter and Rob will man the grill.**