

Buffalo Orienteering Club Board Meeting Minutes

07/06/2026, 6:00 - 9:00 pm at Ellicott Creek Park Shelter #3

Attendees: Phil Wolfling, Rob Reeves, Rod Cameron, Henry Davis, Lynne DePasquale, Adam Cady, Simon Wolfling, Dave Cady

Action Items in Bold

- Approve the 5/7/2026 board meeting minutes and review action items
 - Buffalo History Museum
 - Dave noted no updates on the Museum's interest in having the Club run something for their summer camp.
 - Emery Park Meet
 - Adam sent the map files to Rod and the LiveloX link to Jennifer.
 - Map Hikes
 - Phil invoiced Henry for the map hike shipping costs.
 - Henry noted the invoice has been paid.
 - Phil delivered 10 sets of map hikes to REI last week.
 - Instagram
 - QR code link to the account is printed out and being displayed at the meets.
 - July Board Meeting
 - Henry rented the shelter.
- Past Events
 - ADK Niagara Chapter program, 5/12 & 5/19
 - Rob noted the presentation on 5/12 was successful, over 20 people participated.
 - Rob and Phil ran the presentation and showed some LiveloX recordings from national competitions.
 - The field activity scheduled for 5/19 was canceled as only two people registered. ADK had scheduled a hike on the same day. Rob noted they may reschedule the field part but has not heard anything yet.
 - ADK paid the club \$125 for the presentation.
 - Emery Park Meet, 5/16
 - Adam noted the event went good if a bit windy, 32 people attended with 25 starts. 1 family joined from hearing about it at the Cherry Blossom Festival.
 - **Henry noted they will send Adam the map printing costs and shelter rental costs.**
 - **Adam took some photos and will send to Lynne for the Instagram page.**
 - Chestnut Ridge Learn & Practice, 5/19
 - Lynne noted the event went good. Three instructors helped and one family, someone from Rochester, and two county park rangers attended. One couple signed up but did not come, likely due to the weather.
 - **Lynne noted they will follow up with County Parks on the next steps for training.**

- Rob noted that maybe the August L&P could be with them.
 - **Lynne will put together a meet report.**
 - Allegany Nature Pilgrimage, 5/29 – 5/31
 - Rob noted that about 70 people attended over four sessions.
 - Phil had updated parts of the map and could expand it a bit more.
 - Rob noted the Club could do a permanent course in Allegany where the pilgrimage is run.
 - Phil noted the area is a lot more overgrown than it was in the past. It would be possible for a permanent course but would take some effort.
 - West Side Bazaar Tabling Event, 6/4
 - Rob noted that there were about 4-5 people that he talked to.
 - Rob noted that most of the people that showed up were not those who would normally be interested in orienteering.
 - Chestnut Ridge Meet, 6/13
 - Henry noted that they had 54 starts with four courses and the new map Dave had put together. A few map hike sales and memberships were sold.
 - Henry asked about registration on event reg being free for children under 11?
 - Rob noted that there is a coupon code in event reg that used to be used for this purpose.
 - We could add another question to the registration that gives a \$5 discount to children under 11.
 - Rob also noted that event reg is running updates this week which might cause issues.
 - Lynne noted we could wait for the updates to roll in and make any updates to the registration for next year.
 - Henry noted that if Maritime comes to an Event to make sure they have the waivers for the students.
 - Rob noted that the new school year starts soon and the students will need new waivers.
 - Henry confirmed that the 3-hour window for the event is when you can start.
 - Rod noted he showed participants the Livelox routes on his phone during the event.
- Upcoming Events
 - Sprague Brook Meet, 7/11
 - Simon noted Rod has set up the Livelox. Doug and Jackie are finishing up vetting and flagging the course.
 - Phil is doing the electronics.
 - Buffalo State University Sprint, 8/8

- Phil noted the event has been moved to 8/9 to avoid a ROC event on the 8th.
 - **Phil is working on setting up event reg.**
 - Two courses are planned and participants can do either or both.
 - Parking is a lot R13 and start is in front of the Tech building.
 - \$500 event permit fee by Buff State.
 - **Phil noted he will try to do some marketing outreach on the event and will check with ROC to promote it as well.**
 - **Dave noted he can reach out to Toronto/Hamilton clubs to promote the start.**
 - Phil noted he will need some help to set up for 11:00 start.
 - Chestnut Ridge Learn & Practice, TBD
 - Lynne noted the L&P is on hold pending discussions with REI and County Parks.
 - Erie County Forestry Meet, 10/3
 - Rod noted that registration is open.
 - Knox Farm Night Event, 11/7
 - Dave noted registration is open.
 - Cazenovia Park Winter-O, TBD
 - **Lynne noted they are working on getting registration open.**
- Standing Committee Reports
 - Equipment
 - Phil noted no updates on equipment.
 - Dave noted he bought the tablet for mapping and it is working.
 - Finance
 - Henry provide a mid-year report.
 - He is waiting on Gear for Adventure to pay for the maps that were delivered.
 - The main expenses this year were the mapping tablet and having three people take the mapping training.
 - Livelox
 - Rod noted he roughed in the rest of the years events except the sprint.
 - Adam asked if we are tracking how many people used Livelox at the events and possibly add it to the meet report.
 - May be able to look at the event on Livelox afterwards to see who uploaded.
 - Rod is working on ways to have the map hikes used on Livelox.
 - Map Hikes
 - Phil noted he is keeping on top of stock of maps and people noting they are not able to locations.

- **#25 at Sardinia is likely missing and Phil is coordinating with Linda to find it/replace.**
 - Rob asked if all of the 2025 controls are down.
 - Phil noted Knox Farm and Emery are down. Sprague Brook, and Sardinia are in progress. **Phil will confirm Chestnut Ridge.**
 - Rod suggested geo locating the coordinates of the map hikes.
- Mapping
 - Dave noted that chestnut ridge mapping is anticipated to be done by September 1st. After that he plans to help training the newer mappers.
 - Rob noted that Dave can submit mileage for the mapping travel.
 - Rod is still planning on working on Stonehaven this year.
 - Phil asked if he can use the new Chestnut Ridge map for map hikes next year.
 - Dave noted yes, he has two versions of the maps. One that meets the NRE requirements and another with more details for map hikes.
 - Dave noted the new mappers are working on locations they are familiar with first as practice then will help on existing map updates.
 - Possibly doing Ellicott Creek park as a new map.
- Marketing
 - Lynne noted some people have said they showed up from hearing about the events on social media.
 - Lynne noted that the Instagram account has over 100 followers and seems to be working well.
 - Rob noted a photographer at the nature pilgrimage took photos and posted them to Instagram and another club reached out and said they really liked the how the photos were done.
- Membership
 - Rob noted there have been a few more members since last meeting.
 - Rob recommended that if new members sign on at this point to extend their membership to the end of 2027 since over half the 2026 events have happened already.
- Website & Communications
 - Rob noted that they had to coordinate with Brett again to fix some issues on the website. Cost was \$125.
 - He added the Instagram icon, and fixed the event listings to show three instead of one.
 - Lynne reorganized the meeting minutes and scores pages.

- Lynne noted they will keep updating the news section and noted Jennifer has more time to continue running things.
- Old Business
 - REI training event
 - **Henry noted he needs to get back to REI on a date.** Noted we could do a floor plan of the score with some points.
 - Henry noted he and Lynne are working on a plan on what to do and Lynne is working on date options.
 - Erie County Parks training event
 - **Lynne noted they are reaching out.**
 - Club training program
 - Dave noted he still wants to do a training in September for more advanced lessons but he may not have time to coordinate it.
 - **Dave will pencil in September 20th and will confirm later.**
 - Emery Park permanent course
 - **Phil noted he is responding to County Parks on the course.**
 - Rob noted that County Parks may want a contract for the Club maintaining the course and other permanent courses.
 - **Phil will follow up with the County.**
 - Season contest/Eventzee app
 - Henry noted that Mike set up the event for us to work with.
 - Simon and Adam noted they still need to make an account.
 - **Henry, Simon, and Adam will meet in August to discuss.**
 - 2027 ROC National Ranking Event
 - Dave noted that May 2 is noted on OUSA.
 - ROC send a preliminary list of volunteers they would need, mainly vetters, control placement, registration, etc.
 - 50th Anniversary Coffee Mugs
 - Henry presented on the options he had discussed with a mug supplier.
 - Three potential designs: (1) simple on white/orange/black, (2) take the shirt design, or (3) a grayed out topo map wrap around with the logo and established on date. #3 was chosen by the Board.
 - Artwork cost is ~\$35-45
 - Screen charge per color for two colors is \$60/color.
 - Cost per cup is \$5.27 – 6.60 with a minimum of 72 cups either 14 or 16 oz.
 - Shipping is ~\$150 or \$280 depending on the vendor.

- Henry will ask of the company can do a mock-up of the mug look and a timeline on production. **He will send info on the final layout to the Board.**
 - The plan is the mugs to be a gift to members.
 - 50th Anniversary Stickers
 - Rob forwarded an email from Leslie about Club patches. He noted it is relatively expensive from what they had investigated.
 - Phil noted that a patch could just be the Club logo.
 - Simon mentioned that the patches could be merchandise to sell.
 - Rob will respond that the patches discussion is tabled for now but the Board will look into it for next year.
- New Business
 - 50th Anniversary
 - Rob noted to maybe have a celebration at Rod's event. Potentially have the above discussed mugs for members and a cake to celebrate.
 - Adam noted potentially having some decorations.
 - **Dave will take a look at other spaces available at Knox Farm for his event and could possibly do the anniversary then if a larger space is available.**
 - Event plan is on hold pending Dave's investigation.
 - The board decided to start having the mugs available at Sardinia for members.
 - **Rob will work on some anniversary stickers.**
 - Ukrainian Youth Camp
 - Rob noted a Ukrainian youth camp in Fillmore, NY reached out about mapping their camp or doing some event with the Club.
 - Rob reached back out and recommended doing the permanent course in Letchworth with ROC as they are a lot closer and passed on the contact info for ROC.
 - **Rob will follow up with them on the possibility of mapping their camp and will check in with ROC on any coordination.**
- Set September board meeting date
 - September 13, 2026 at 7:00 pm via Zoom
 - Dave asked about any interest at hosting the meeting at a bar or restaurant.
 - Rob noted he didn't see a problem if we could get a private room.
 - Dave will look into it for a potential November meeting.